



<u>Committee and Date</u>
Strategic Licensing Committee
8 December 2021

<u>Item</u>
<u>Public</u>

EXERCISE OF DELEGATED POWERS

Responsible Officer Mandy Beever, Transactional and Licensing – Team Manager
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1. Summary

- 1.1 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or regarding general and public health licences.
- 1.2 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to refuse, suspend or revoke driver, vehicle, and operator licences.
- 1.3 This report gives details of the licences issued and the variations that have been made between 1 September 2021 and the 31 October 2021 and a summary of applications considered by the Committee.

2. Recommendations

- 2.1 That members note the position as set out in the report.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 This is an information report giving Member's information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

4. Financial Implications

- 4.1 There are no financial implications associated with this report.

5. Background

- 5.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.
- 5.2 Officers use their delegated powers in a number of situations, including where:

- a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
 - b) The application has met the Council's policy criteria for accepting an application.
 - c) There are vehicle applications for new or renewal licenses and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
 - d) There are driver's applications for new or renewal licences and refusal, suspension, or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
 - e) There are Private Hire Operator applications for new or renewal licenses and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
- 5.3 The table in Appendix A shows the complete range of licences issued by the licensing team during the period of 1 September 2021 and the 31 October 2021. During this period the total number of licences processed was 983.
- 5.4 The Table in Appendix B shows that there were no Licensing and Safety Sub-Committee Meetings held between the 1 September 2021 and the 31 October 2021.
- 5.5 The Licensing Act activities at Sub Committee have also been given in Appendix C.
- 5.6 Following the decision at the Strategic Licensing Committee on 18 March 2015, vehicles and driver applications are now being considered by Officers using delegated powers. This includes refusal of new licence applications, refusal to renew existing licences and revocation and suspension of existing licences, in relation to any matter concerning a hackney carriage or a private hire driver's licence or a vehicle licence or any matter concerning a private hire operator's licence.

The number of licences and actions determined by this process is as follows:-

Driver	Granted	Granted and/or Warning Letter, Suspension	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New		3	3	1		
Renew	3	2	2	1		
Conduct		1	2		5	
Vehicle	Granted	Granted and/or Warning Letter	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New						
Renewal	2	1	1	3		
Condition			2			
Operator	Granted	Granted and/or Warning Letter	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New						
Renewal						
Conduct						

6. Conclusion

- 6.1 During the period captured in this report the workload for the Licensing team has continued to be high. The Coronavirus Pandemic has resulted in some changes to our processes and additional queries. The team have worked together to answer all the queries and maintain the flow of applications.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Cabinet Member (Portfolio Holder)

Councillor Ed Potter, Deputy Leader, Economic Growth, Regeneration and Planning

Local Member

Cover all areas of Shropshire

Appendices:

- A – Licences processed between 1 September 2021 and the 31 October 2021.
- B – Number of Hackney Carriage / Private Hire Vehicle applications considered at the Licensing and Safety Sub-Committees from 1 September 2021 to the 31 October 2021.
- C – Hearings held for licensed premises at the Licensing Act Sub-Committees from 1 September 2021 to the 31 October 2021.

Licences processed – from the 1 September 2021 to the 31 October 2021

General Licensing	Renewal Period	Total
Acupuncture Personal	For life	
Acupuncture Premises	For life	
Activities Involving Animals Licence	Up to 3 years	15
Caravan Sites	For life	1
Mobile Homes Fit and Proper Person Register	Up to 5 Years	7
Cosmetic Piercing Personal	For life	6
Cosmetic Piercing Premises	For life	3
House to House Collection	For the period applied for, no longer than 12 months	7
House to House Exemption Order	Exemption certificate is issued by the Home Office	2
Scrap Metal Site (new/renewal)	3 Years	1
Scrap Metal Collector (new/renewal)	3 Years	2
Sex Establishment Licence	1 Year	
Sex Shop Licence	1 Year	
Street Collection	Covers the dates applied for	19
Street Trading Licence (new/renewal)	1 Year (daily licence also available which covers maximum of 7 days in a 12-month period)	2
Tattooing Personal	For life	
Tattooing Premises	For life	
Electrolysis Personal	For life	
Electrolysis Premises	For life	
Dangerous Wild Animals	2 Years	
Zoo	New licences last 4 years, upon renewal they can be granted for 6 years	
Distribution of Free Printed Matter	7 consecutive days, 28 consecutive days, 1 year – dependent on what is applied for	2
Storage of Explosives	1 Year	11
Year-round Fireworks Sales	1 Year	
Pavement Licence	1 Year	20
Pavement Permit	1 Year	17
Total Applications General		115

Taxi Licensing		Renewal Period	Total
Hackney Carriage	N	1 Year	2
Hackney Carriage	R	1 Year	12
Joint HC/PH Driver	N	Up to 3 Years	15
Joint HC/PH Driver	R	Up to 3 Years	58
Private Hire Operator	N	Up to 5 Years	3
Private Hire Operator	R	Up to 5 Years	1
Private Hire Vehicle	N	1 Year	20
Private Hire Vehicle	R	1 Year	115
		For period left on existing licence	2
Hackney Vehicle Transfer			
		For period left on existing licence	12
Private Hire Vehicle Transfer			
		For period left on existing licence	
Private Hire Licensee Transfer			
Trailer Licence		1 Year	
Total Taxi Applications			240

Taxi Licensing (Surrendered)	Total
Private Hire Vehicles	11
Hackney Carriages	1
Total Surrendered Vehicles	12

Licensing Act 2003	Renewal Period	Total
Club Premises Certificate	For Life	
Personal Alcohol (variation/new)	For Life	47
Premises Licence	For Life	5
Temp Event Notice no Alcohol	For the dates applied for	
Temp Event Notice with Alcohol	For the dates applied for	160
Minor Variation Application	For Life	2
Designated Premises Supervisor (DPS) Change/Variation	For Life	30
Disapply DPS	For Life	1
Premises Licence Transfer Application	For Life	7
Annual Fee	Due each year on anniversary	318

	of granting of original licence	
Notification of Interest	For Life	
Premises Licence with Alcohol - Full Variation	For Life	5
Premises Licence without Alcohol - Full Variation	For Life	
Total Licensing Act Applications		575

Gambling Act 2005	Renewal Period	Total
Bingo Premise Licence	For Life	
Betting Premise Licence (other than track)	For Life	
Betting Premises Licence (track)	For Life	
Licensed Premise Gaming Machine Permit	For Life	1
Notification of Intent to have gaming machines	For Life	
Prize Gaming Permit	10 Years	
Club Machine Permits	10 Years	
Club Gaming Permit	10 Years	
Occasional Use Notice	For the dates applied for	
Temporary Use Notice	For the dates applied for	
Adult Gaming Centre	For Life	
Small Society Lotteries	For Life	5
Change of Promoter	As necessary	
Annual Fee	Due each year on anniversary of granting of original licence	47
Family Entertainment gaming machine permit	10 Years	
Total Gambling Act 2005 Applications		53

Total Applications	983
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Total Surrendered Vehicles	12
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Licensing and Safety Sub-Committee Meetings from 1 September 2021 to the 31 October 2021

Date of Meeting	Scheduled/ Additional	Item	Meeting Venue	Decisions
None				

Licensing Act Sub-Committees.

Hearings held for licensed premises from 1 September 2021 to the 31 October 2021

Date	Premises	Type of Application	Councillors	Decision	Review Requested by
None					